

Broadway Corridor

Steering Committee Meeting #5

Prosper Portland, 222 NW Fifth Avenue, 1st Floor – Commission Conference Room

August 29, 2017, 2:00 pm – 5:00 pm

MEETING PURPOSE

The purpose of the meeting is for participants to refine the project goals to be included in the developer Request for Qualifications (RFQ).

MEETING DESIRED OUTCOMES

- A shared understanding of the priorities for the project goals, enabling staff to refine the project goals, developer experience, and evaluation criteria to be included in the developer RFQ.
- A shared understanding and preparedness for the next steps for finalizing the RFQ

MEETING ATTENDEES: attached

MEETING MATERIALS

- Meeting Agenda
- Presentation
- Revised Working Planning Tool
- Summary of Subcommittee input
- Public Comment form

SUMMARY MEETING NOTES

1. **Welcome:** Zeke Smith opened the meeting and provided an overview of the agenda. He explained the developer solicitation process thus far and how this group will return in September to discuss submittal requirements, and the evaluation criteria and process. He added that at the October meeting, the committee will recommend a draft RFQ. The draft will then be submitted to the Prosper Portland Board to review and approve at their November meeting. He also discussed the updates to the project goals from the last meeting, rationale for not incorporating certain suggested changes, and explained the goal for today's meeting: to provide further input on project goals through two prioritizing exercises. Zeke also explained the decision-making process and reiterated the importance of sending a proxy in the event a member was not able to attend a meeting.

Discussion:

- In reference to the Working Planning Tool, it was suggested to not specify a means of achieving goals; that it should be upon to the developer to explain how they would meet goals. Additionally it was believed that level of specificity would limit developers.
 - It was suggested that staff would make the determination whether a goal statement would limit developers.
2. **Activity:** Attendees were asked to identify support or opposition of goals through a dot exercise. Each was given ten green dots to indicate support and three red dots to indicate opposition. The objective of the exercise was to identify what items members strongly supported (regardless of wordsmithing) and what items members strongly opposed (regardless of wordsmithing). There was a brief discussion of the red dots that were selected. Attendees were then asked to form three groups and choose which two goals (Prosperous + Equitable, Connected + Vibrant or Resilient + Accountable) where they felt they would best contribute to the process.
 3. **Report out:** Tables shared high-level summary of group discussions. See attached for compilation of input received.

4. Public Comment: none

5. Closing remarks: Willy Myers emphasized progress made to create clearer picture of what we will want moving forward.

Compilation of Input Received from Table Discussions

MEETING ATTENDEES

MEETING HANDOUTS

- Meeting Agenda
- Revised Working Planning Tool
- Summary of Subcommittee input